



INTERNSHIP PROGRAM: HUMAN RESOURCES

10 to 12 Week Program

A Human Resources internship will incorporate interpersonal skills, business knowledge and leadership through projects and business objectives. You will gain industry knowledge and transferable skills such as critical thinking, communication, and presentation skills.

Week 1 – Intro to Employment Laws

Week 2 – Recruitment Funnel: Finding the Ideal Candidate

Week 3 – Becoming A Professional Interviewer

Week 4 – Employee Onboarding Administration

Week 5 – Company Culture: Building an Environment of Inclusion and Success

Special Project

Week 6 – Employee Development: Building Programs for Optimum Performance

Week 7 – Company Policies and Procedures: Maintaining a Compliant and Safe Workplace

Week 8 – Employee Relationship Management: Putting the Human Back into Human Resources

Week 9 – Project Management: Driving Results for the Organization

Week 10 – Upgrading to Strategic Talent Management

Special Project

Additional Information on Back

ELIGIBILITY:

- Pursuant of a degree relevant to Human Resources and Talent Management
- Authorized to work within the United States
- GPA of 3.0 or higher
- Ability to commit a minimum of 10 hours per week

For More Information, Contact:

Jessi Long

EVP Talent & Organizational Development
jlong@legencebank.com
(618) 297-9883

JOIN OUR TEAM

